

AOS 98 / ROCKY CHANNELS SCHOOL SYSTEM

SUPERINTENDENT

Eileen King

DIRECTOR OF SPECIAL SERVICES

Lisa Smith

Admin. Asst. Christina Barter

207-633-6699

OFFICE OF THE SUPERINTENDENT

51 EMERY LANE

BOOTHBAY HARBOR, ME 04538

207-633-2874 su49@roadrunner.com

ADMINISTRATIVE ASSISTANT

Mary Knapp

ACCOUNTS PAYABLE

Paula Emerson

PAYROLL/ BENEFITS SPECIALIST

Kathleen Pearce

**APPLICATION/AGREEMENT TO TRANSFER STUDENT(S) BY SUPERINTENDENTS' AGREEMENT
School Year 2017-2018**

This form serves as a [Request to Transfer application AND Agreement between Two Superintendents](#)

Pursuant to Title 20-A, MRSA chapter 213, subsection 5205 (6) (A), and titled Transfer Students: two superintendents may approve the transfer of a student from one administrative unit to another if they find that a transfer is in the student's best interest and the student's parents approve. A student transferred under this subsection is considered a resident of the school administrative unit to which transferred. A school administrative unit may not charge tuition for a transfer approved under this subsection. The decision of the superintendent regarding such transfer, by law, is final without appeal.

Approved agreements are valid only for the school year indicated and will be reviewed annually. The agreement may be terminated at the discretion of the superintendents should the students fail to meet these terms:

- **No additional expenses will be covered by the sending school unit.**
- **Continued enrollment contingent on student demonstrating highest level of scholarship and deportment, including attendance, work and behavior.**
- **Transportation to the school that the student is transferring, is the responsibility of the parent, guardian or student.**

STUDENT(S): _____

GRADE(S) for year requesting the transfer: _____

PARENTS/GUARDIANS: _____

STUDENT ADDRESS & SCHOOL DISTRICT: (Physical) _____

(Mailing) _____ **School District:** _____

Request transfer to: _____ **School District:** _____

Reason for transfer request: (please use/see attached form)

* _____
 *Parent/Guardian Signature Phone # Date

For office use:

This application/agreement is: Approved Denied for the 2017-2018 School Year

 Eileen King, Superintendent AOS 98 Circle (sending or receiving) Date

This application/agreement is: Approved Denied for the 2017-2018 School Year

 Signature of Superintendent District: _____ Circle (sending or receiving) Date

AOS 98 / ROCKY CHANNELS SCHOOL SYSTEM

SUPERINTENDENT

Eileen King

DIRECTOR OF SPECIAL SERVICES

Lisa Smith

Admin. Asst. Christina Barter

207-633-6699

OFFICE OF THE SUPERINTENDENT

51 EMERY LANE

BOOTHBAY HARBOR, ME 04538

207-633-2874 su49@roadrunner.com

ADMINISTRATIVE ASSISTANT

Mary Knapp

ACCOUNTS PAYABLE

Paula Emerson

PAYROLL/ BENEFITS SPECIALIST

Kathleen Pearce

The "Superintendents' Agreement" Exception

Under this exception, two superintendents may approve the transfer of a student from one school administrative unit to another school administrative unit (public unit to public unit only). Three conditions must first exist before such an approval can be arranged:

1. Both superintendents find that a transfer is in a student's best interest; and
2. The student's parent must approve, except where the student is considered majority age (age 18 or emancipated minor).
3. The receiving school administrative unit must operate a school with the grade level of the student being transferred (effective October 9, 2013 per Public Law 2013 Ch. 356).

Reason for transfer request:

Parent/Guardian Signature **Phone #** **Date**

Reason for Superintendents' Denial:	
<hr/>	<hr/>
Eileen King, Superintendent AOS 98	Date
<hr/>	<hr/>
_____ District _____	_____
Superintendent's Signature	Date